Background and introduction:

Thank you for agreeing to take on this role in the Church. The Methodist Church is committed to ensuring that the Church and its activities are safely carried out and those involved are provided with appropriate support.

**For this reason:**

1. Officers, appointees and volunteers are given oversight beginning at the recruiting phase and continuing throughout their time in role.
2. People who take on roles within the Methodist Church need to provide the names of two people who can vouch for their suitability for the role.
3. All individuals in church roles must be aware of and adhere to the Church safeguarding policies, including reporting any concerns. In particular, the Church expects anyone who becomes aware of a safeguarding risk or of actual abuse, to raise this with the Church Safeguarding Officer [name] or Circuit Safeguarding Officer [name].

**Responsible to:** *[name]* leader of *[name]* Group, and the Pastoral Presbyter of *[name]* Church

**Purpose and Objectives:**

**Main tasks:**

* Check safety of rooms and equipment before activity.
* Keep register for those attending and staff ratios.
* Nurture spiritual, social and emotional development.
* Plan regularly with other staff and for good practice.
* Report concerns to Youth Group Leader or Safeguarding Officer.

**Mutual support and accountability:**

You are appointed from for 12 months, and will undergo an initial review after an agreed period and then as appropriate. The persons you are responsible to will familiarise themselves with your role, help determine priorities for the work, and ensure good communications at all levels.

Roles undertaken in the life of the church are for the building up of the body of Christ. If it is felt that it is no longer appropriate for you to undertake a role for any reason, either you, or the *[name]* Group or Church Council through the Pastoral Presbyter, may arrange to end the appointment.

**DBS -** As this role involves contact with children, young people, an enhanced DBS certificate is required for this role. You will also be expected to attend all relevant Methodist church safeguard training within 6 months of taking up the role.

I have read and understood this role description.

Signed: Date: